

July - Aug - 2021

BLDE (DEEMED TO BE UNIVERSITY)
MASTER OF HOSPITAL ADMINISTRATION EXAMINATION

[Time : 3 Hours]

[Max.Marks : 80]

I SEMESTER

PAPER – II (Organizational behavior and Principles of Communication)

QP CODE: 9502

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

3 x 10 = 30 Marks

1. What steps you will take to prevent and manage stress in the organization?
2. Elaborate on the different types of communication in an organization with examples
3. Briefly explain organizational climate

Short Essays:

10 x 5 = 50 Marks

4. Why is change resisted in organizations?
5. Importance of team in a hospital
6. Types of conflict in an organization
7. Perception
8. Communication with media
9. Report writing
10. Quality of work life
11. Barriers to communication.
12. Role of grapevine
13. Stress Management

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III SEMESTER

PAPER – I (Health Management Information System & Computer Application)

QP CODE: 9701

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

5 x 10 = 50 Marks

1. Define Management Information System. Explain its role in Medical science today.
2. "Research in today's era is not complete without the use of computers." Justify the statement.
3. Explain the use of computers in asset accounting and its maintenance.
4. Explain the use of computers in Inventory management and control of a general store.
5. Discuss on the use of technology in delivering service to patients through telemedicine.

Short Essays:

6 x 5 = 30 Marks

6. Define LAN, WAN & MAN.
7. Write a short note on: MIS in Health Monitoring.
8. Write a short note on: MIS in surveillance of diseases.
9. What are the different types of memory used in a computer?
10. Write a short note on: a) LAN b) Payroll Management
11. Briefly explain the role of MIS in Financial data analysis of a hospital.

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III SEMESTER

PAPER – II (Principles of Accounting, Cost Accounting, Management Accounting & Material Management)

QP CODE: 9702

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

5 x 10 = 50 Marks

1. What is internal Control? Briefly explain components of internal control with reference to hospital.
2. Prepare a chart of accounts with reference to hospitals.
3. What are the objectives and elements of good purchasing system? Explain.
4. Describe material management in health care Institutions.
5. Discuss any two methods of depreciation charged by the Institutions.

Short Essays:

6 x 5 = 30 Marks

6. Rules of debit and credit
7. Assets and liabilities
8. Condemning and Disposal
9. Budgeting control process
10. Store management
11. Cash Book.

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III SEMESTER

PAPER – III (Management of Human Resource and Industrial Relations)

QP CODE: 9703

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

5 x 10 = 50 Marks

1. Explain the purpose of wage & salary administration. Briefly discuss Time rate and Piece rate methods of wage payment.
2. Disease, invalidity, accident and old age result into a number of problems for employees in hospital sector. Elaborate the statement.
3. Elaborate the safety and security of staff working in the Dietary Department of a 300 bed hospital.
4. Write a short note on:
 - a. Hospital infection control committee
 - b. Non- profit making department of a hospital
5. Differentiate between Training and development. Elaborate any two methods of Training.

Short Essays:

6 x 5 = 30 Marks

6. What is manpower planning? Explain the process of manpower planning.
7. Define trade union. Highlight the objectives of trade union.
8. Define medical negligence in medical services to the patients.
9. Explain the steps in selection process.
10. State the various reasons for increase in work place conflicts.
11. Highlight your view on Dying declaration.

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I SEMESTER

PAPER – I (Principles of Management and Managerial skill)

QP CODE: 9501

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

3 x 10 = 30 Marks

1. Modern trends in Management
2. Explain MBO. Process of MBO
3. Content (Need) theories of Motivation

Short Essays:

10 x 5 = 50 Marks

4. System approach to Management
5. Different types of plans
6. Interpersonal skills
7. Delegation of authority
8. Sensitivity training
9. Benefits & challenges to Manager in Hospital
10. Elaborate on the function of Coordination by a manager
11. Centralization v/s Decentralization
12. Time management.
13. Presentation skills.

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I SEMESTER

PAPER – III (Statistics, Research Methodology and Quantitative Techniques)

QP CODE: 9503

Your answer should be specific to the questions asked.

Write Question No. in left side of margin.

Long Questions

3 x 10 = 30 Marks

1. Measures of central tendency
2. Discuss the term "research" and write a note on the importance of statistics
3. What is hypothesis? Explain the different types of hypothesis?

Short Essays:

10 x 5 = 50 Marks

4. What is research design? Explain types of research design
5. Skewness
6. Correlation coefficient
7. Pilot studies
8. Qualitative & Quantitative Research
9. Sampling t test
10. Methods of data collection
11. Inventory management techniques
12. Regression Analysis
13. Utility theory